

MOUNT NEBO STATE SCHOOL

USE OF PRIVATE VEHICLES TO TRANSPORT CHILDREN

Dear _____

Thank you for offering to drive on the forthcoming excursion. For our records and your information could you please complete the details required and read the information below:

- Please provide your driver's licence and car registration papers for us to make a copy of
 - Return this form to school so that children can be allocated to your vehicle.
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USE OF PRIVATE VEHICLES TO TRANSPORT CHILDREN

Excursion: _____

Name of Driver: _____

Licence No: _____ Registration No. of car being driven: _____

Number of seat belts available for students: _____ (Do not include seat belt for yourself)

Please note the following:

1. The above vehicle must have current registration and current insurance.
2. The driver of the above vehicle must be currently licensed to drive that vehicle.
3. Whilst driving the above vehicle the driver must not be under the influence of alcohol or drugs.
4. The driver must not drive the above vehicle without proper authority.
5. The driver of the above vehicle is expected to observe traffic laws/ordinances including regulations/by-laws related to parking.
6. The driver is personally responsible for payment of fines and/or other penalties as a result of traffic or parking regulations.
7. Any accidents/injuries/problems with children must be reported to the teacher in charge immediately.
8. All students must be correctly seated with seat belts and the vehicles registered seating is **not** to be exceeded.
9. There will be no financial remuneration for the use of the above vehicle.

I have read, completed and understood the above information.

Driver's Signature: _____

Date: ____ / ____ / ____

Administration Signature: _____

Date: ____ / ____ / ____

Note: Please return to the school so that children can be allocated to your vehicle.

OFFICE USE ONLY

Driver _____

These passengers have been allocated to your vehicle (to be completed by School)

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |