MOUNTNEBOSTATESCHOOL

“CONSIDERATION FOR OTHERS”

Mount Nebo State School
Mount Nebo Road
MOUNT NEBO QLD 4520

Phone: (07) 3289 8162
Fax: (07) 3289 8318
Email: the.principal@mtneboss.eq.edu.au
Web: www.mtneboss.eq.edu.au
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1. FROM THE PRINCIPAL

Mount Nebo State School is situated in a leafy, relatively small residential area 30 kilometres from Brisbane. The Mount Nebo and Mount Glorious areas, because of their isolation and natural beauty, have a special quality of life.

The main direction of the school in the next few years will involve students, staff and parents working together to promote 100% effort in every subject everyday, kind words and hands at work and play, that’s the mountain way. Our school is a unique and caring place for children and adults and we achieve excellent results in academic, social/emotional, artistic and sporting endeavours. In addition to the key learning areas, we learn about teamwork and cooperation, responsibilities and shared rules, and enjoying each other’s company.

The most important relationship that exists in the school setting is that between student and teacher. This relationship is strongly supported by the school’s administration, the parents and the school community. In this way, a team is formed to support each child in the pursuit of meaningful student outcomes.

The school has an active Parents and Citizens’ Association that has provided funds to support educational programs and improve school facilities and environment. Education Queensland recognises that the school is an integral part of the community and is committed to promoting the active involvement of that community in the school. It recognises that for high-quality education to occur there should be close consultation with all stakeholders. In the years to come, this strong relationship will ensure that the present atmosphere of cooperation prevails to create and maintain the best education possible for our children.

A number of programs we are particularly proud of include:

- Program Achieve – *You Can Do It!* program focussing on social/emotional skills has been successfully incorporated into school programs since 2004.

- Encouraging sporting interests in areas such as athletics, cross country and soccer.

- Artistic endeavours in line with the Mount Nebo community’s strengths including a successful music program and winning entries in the Pine Rivers Shire Youth Art Awards and Royal Queensland Agricultural Show.

I look forward to sharing many more wonderful moments, both educationally and socially with you and your children throughout the coming years.

Warmest Regards

Elaine Tibbles

Principal
2. KEY INFORMATION

2.1 SCHOOL PERSONNEL

Elaine Tibbles       Principal and Teacher
Vicki Davidson      Teacher
Johnny Caldeira-Santos  Teacher
Melinda Kent        Teacher Aide
Tomoko Hurrell      Teacher Aide
Sheryl Buchanan     Administrative Officer
Meg Dickson         School Cleaner
Neville Bradford    Grounds Officer
Michelle Ting       School Chaplain

2.2 VISITING TEACHERS / SUPPORT PERSONNEL

Vicki Davidson      Music
Rosie Robinson      LOTE - Chinese
Damien Cole         Guidance Officer
Phyllis Broughton   Speech/Language Therapist
Meegan Goodfellow    Advisory Visiting Teacher

2.3 PARENTS AND CITIZENS ASSOCIATION

Phil Ceccato        President
Bruce Teakle        Vice President
Rachael Collins     Secretary
Judith Wickerson    Treasurer
Dannielle Woodford  Uniform Convenor
Elizabeth Davies    Tuckshop

2.4 AFTER SCHOOL CARE

Sally Foster        President
Frank Dinneen       Vice President
Stephen Walsh       Treasurer
Michele Hero        Coordinator
2.5 SCHOOL TERMS, STAFF PROFESSIONAL DAYS, PUBLIC HOLIDAYS

SCHOOL TERMS 2014

Term 1 Tuesday 28 January – Friday 4 April
Term 2 Tuesday 22 April – Friday 27 June
Term 3 Monday 14 July – Friday 19 September
Term 4 Tuesday 07 October – Friday 12 December

STAFF PROFESSIONAL DEVELOPMENT DAYS

Thursday 23 and Friday 24 January
Monday 20 October

PUBLIC HOLIDAYS

Monday 27 January Australia Day Public Holiday
Friday 18 April Good Friday
Monday 21 April Easter Monday
Friday 25 April ANZAC Day
Monday 9 June Queen’s Birthday
Monday 11 August EKKA Show Holiday (Moreton Bay Region)
Monday 6 October Labour Day
3. EDUCATION AT MOUNTNEBO

3.1 VISION AND VALUES

OUR VISION – Discovering Excellence in a Culture of Care
To provide appropriate quality educational opportunities responsive to our students’ needs. It strives to be a place where all people treat each other with warmth, courtesy and respect and where all know their role in the educational process is valued and appreciated by others.

OUR VALUES

Care
Consideration
Cooperation
Courtesy
Commonsense

We are committed to Education Queensland’s values:

Professionalism - committing to the highest standards of accountability and performance

Respect - treating all people with respect and dignity

Innovation and Creativity - fostering environments that support innovative, safe and creative practice

Diversity and Inclusiveness - encouraging all Queenslanders to participate in education and in arts and cultural activities

Excellence - supporting the pursuit of excellence (100% effort in every subject everyday!)

3.2 SCHOOL MOTTO - Consideration for others

3.3 SCHOOL CHAPLAIN

There are various models of Chaplaincy services. The model chosen by our community is a mentoring model - providing student mentoring and allowing a Chaplain to be an additional adult role model in our school.

Our Chaplain is a valuable member of our school team, they leads our YOU CAN DO IT program in partnership with the teachers. This whole school approach to social and emotional development has been adopted to provide all members of the school a shared understanding and language to help develop student’s skills.

4. ARRIVAL AT SCHOOL

All students should be ready for school by 8.55am each morning. Students should not arrive prior to 8:30am. Should this occur, on arrival, they are expected to wait under the Office until 8.30am. Students will be supervised from 8.30am on the oval so they can engage with physical activity.
4.1 THE SCHOOL DAY

Start of first session  8.55am
First Break 11.00am - 11.45am
Second Break 1.15pm - 1.45pm
End of school day  3.00pm

4.2 PARKING FACILITIES

The area outside the front gate has been set aside for staff parking. The bus zone is also a quick drop off and pick up area when the bus is not there. Please do not park there between 8.00am - 9.00am and 2.30pm and 3.15pm. Additional parking facilities have been provided in View Street near the Before and After School Care building.

On days when there is heavy rain or stormy weather at 3.00pm, children are kept under the shelter beside C Block or under A-Block. Once the school bus has departed, parents are able to pull into the bus zone to pick up children.

4.3 BUS TRANSPORT - School Transport Assistance Scheme (STAS)

The Queensland Government understands that education is essential for Queensland's development. Due to this, education facilities are provided throughout the state.

It is, however, the responsibility of parents to make suitable travel arrangements for their children to attend school. For many years, successive state governments have provided assistance with school transport costs for eligible students in certain circumstances. This assistance is provided under the School Transport Assistance Scheme (STAS), which recognises the needs of students in areas with limited student populations where facilities cannot be justified. It is in these areas that school transport assistance is provided to enable students to attend education facilities.

Distance eligible students
Primary school students must live more than 3.2 km from the nearest state primary school.

Safety net eligible students
Safety net measures are in place to assist financially disadvantaged students who reside close to their nearest school. Please contact Queensland Transport (13 23 80) for details.

Mount Nebo Bus Service (Phone 3289 8200) operates services for students living at Mount Nebo and Mount Glorious. Please contact Adrian Jones for timetable information.

The bus usually arrives at school by 8.30am and departs from the school just after 3.00pm.

4.4 LEAVING THE SCHOOL GROUNDS

Once at school, children are not permitted to leave the school grounds unless prior written arrangements have been made with the Principal.
5. GENERAL PROCEDURES

5.1 ABSENCE FROM SCHOOL

Every day counts!
Regular attendance at school is compulsory under the Education (General Provisions) Act 2006, and necessary if the child is to gain the greatest benefit from his/her education.

Parents and caregivers must send children to school every school day under Queensland law unless there is an acceptable reason such as:
- illness
- doing work experience
- competing in school sporting events.

If your child is going to be absent from school, you must let the school know why the absence has occurred within two school days of their return. If possible, it is best to advise the school beforehand.

Avoid keeping your child away from school for reasons such as:
- birthdays
- shopping
- visiting family and friends
- if they sleep in
- looking after other children
- minor check-ups or care, such as haircuts.

Routine medical or other health appointments should be made either before or after school or during the school holidays.

Establishing good routines around school can assist with regular school attendance. These include:
- have a set time to go to bed
- have a set time to get out of bed
- have uniform and school bag ready the night before
- have a set time for starting and finishing breakfast
- set a time for daily homework activities
- speak about school positively
- send your child to school every school day including their birthday and sibling’s birthdays

If you are experiencing difficulty in sending your child to school, contact the school Principal for advice and support.

The school is required to record explanations for non-attendance and therefore monitors student attendance and reasons for absence. If your child is absent from school for any reason, please send a note to the classroom teacher. Alternatively you can contact the Office by email admin@mtneboss.eq.edu.au or telephone (07) 3289 8162. It is important to indicate your child's name, reason for absence and anticipated duration of absence.

If your child is to be away for a length of time, please contact the teacher beforehand.
EXTENDED HOLIDAYS & SCHOOL ABSENCES

Please be advised that if your family is intending to take an extended holiday where a student will be absent from school continuously for 10 days there is a form that must be completed to ensure enrolment is secure. The Exemption from Full Time Schooling form can be obtained from the office or from EQ Website as follows - http://ppr.det.qld.gov.au/education/management/Pages/Exemptions-from-Compulsory-Schooling-and-Compulsory-Participation.aspx. The application is approved by the Principal so details of the holiday need to be communicated. This is in accordance with EQ procedures.

5.2 ACCIDENTS

For minor injuries, staff will administer First Aid and contact parents when necessary. The Queensland Ambulance Service will be called to administer urgent treatment or provide transport in more serious circumstances. Every effort will be made to contact parents or the nominated emergency contact.

IN CASES OF AN EMERGENCY, PARENTS ARE REQUESTED TO ENSURE THAT SCHOOL RECORDS OF PHONE NUMBERS AND ADDRESSES ARE KEPT UP TO DATE.

5.3 BEHAVIOUR OF STUDENTS

Education Queensland is committed to provisions that ensure all young Queenslanders have a right to and receive a quality education.

The community of Mount Nebo State School is committed to learning, respect and achievement through a secure, supportive and co-operative environment, which recognises and accepts individual differences. Our school fosters a warm, supportive environment where students can be happy and where learning can take place.

A Responsible Behaviour Plan for Students, based on Education Queensland’s Code of School Behaviour is available from the school’s website.

5.4 COLLECTION OF MONEY

From time to time, the school, some classes or an individual class may take part in special activities, either at school or away from it. Notification will be given and permission sought for your child’s participation. Parents will be kept fully informed of the arrangements and payment requirements regarding each trip.

Money for school organised activities such as camps, book club and excursions should be placed in the Green Letter Box inside the front door of the Office.

Please seal all money and permission forms, in the envelope provided by the school with your child's name and the activity for which money is supplied.

5.5 COMMUNICATION TO PARENTS
To keep parents informed of school activities and any change to procedures, a school newsletter is produced every second Friday. Our Newsletter is distributed via email in most cases and is a restricted area.

5.6 COMPLAINTS PROCEDURE

Complaints come to principals and other school staff in many forms. Complaints can be from parents/carers, community, staff or students. In the first instance, please speak to your child’s teacher about your concerns to obtain their point of view. On most occasions, misunderstandings can be resolved at this level. If you are not satisfied with the outcome of discussions with your child’s teacher, please make an appointment to discuss your concerns with the Principal.

5.7 COMPOSTING, WORMFARM AND RECYCLING

Everyone is responsible for the cleanliness of our wonderful school grounds. Composting and recycling activities operate throughout the school with all students involved. Teachers on lunch and playground duty encourage students to be responsible and thoughtful with scraps and rubbish.

Recycling and composting are everyday occurrences at Mount Nebo to develop a sustainable future and environmental stewardship.

5.8 CORRESPONDENCE WITH TEACHERS

Parents are welcome to make an appointment with class teachers or the Principal to discuss any matter relating to the education and wellbeing of their child. We encourage parents to speak with classroom teachers in the first instance.

Please enclose letters written to teachers, in an envelope, marked with the teacher's name and place in the Green Letter Box inside the Office.

All complaints at this school will be dealt with in a positive and open manner to ensure the best possible outcomes for all concerned. Please refer to the document ‘Making a Complaint’ in the enrolment pack for more information.

5.9 ENROLMENT

Children must be five years of age by 30 June of the year they are enrolled for the first time in the Preparatory Year. To be enrolled with Education Queensland proof of age is required by producing an original Birth Certificate. This is photocopied and kept on record.

5.10 KEEPING RECORDS CURRENT

Please inform the Administration Officer of any change in phone numbers, address, health or family circumstances, doctors or mode of transport of child, so that our records remain current. Emergency contact numbers are vital should your child fall ill at school and we are unable to contact you.

5.11 MEALS AT SCHOOL
Lunch boxes and drink bottles should have well-fitting lids or zips to avoid raids of lunched by our over friendly birds. All personal items should be clearly and permanently labelled with your child’s name. Sharing of drink bottles is to be actively discouraged as an important health measure. Peel back tins and glass containers are inappropriate for school use. It is not possible for staff to heat food for students. For meals requiring a spoon, these should be provided from home.

On Fridays a ‘Meal Deal’ is sold at school via the Tuckshop. Place money in an envelope (with child’s name on it) and place in the basket on office veranda each Friday morning. On Mondays, Tuesdays, Wednesdays and Thursdays children have to bring all their needs. Fridays are also Fresh Fruit days and we ask each child to bring a piece of fruit which is cut and shared at the second break.

There is a refrigerator located under the office for the children to access. This is a P&C project to enable children’s morning tea and lunch to be kept cool and fresh.

5.12 MOBILE PHONES AND ELECTRONIC EQUIPMENT

In some cases a mobile phone may be brought to school by a student. On arrival at school the phone should be lodged with the office and collected when leaving or when the call is to be made. We discourage children from bringing valuable items and large amounts of money to school. They do so at their own risk. This includes Cameras, iPods, Discman, mp3 players and electronic games.

5.13 LOST PROPERTY

Lost property is collected and stored in a box under the Office. Efforts are made to return items to their owners but this process is often hindered when items are not named.

Parents should ensure ALL ITEMS OF CLOTHING, INCLUDING HATS and school equipment ARE MARKED.

Parents are invited to make regular checks of the lost property to reclaim items that are missing. Watches, keys and other valuables are sent to the Office. All unnamed school uniforms will be resold through the Uniform Shop. At the end of each term all unnamed or unclaimed property is given to charity.

5.14 PARADE

Parade is held on every second Friday morning in the multi-media room. Parade commences at 9.00am.

We encourage a high level of involvement by students in presentation and participation, and welcome the attendance of parents, relatives and community friends.

5.15 SCHOOL UNIFORM – DRESS CODE

Our school community feels that the wearing of a school uniform is worthwhile as it encourages a closer and deeper association with the school. For this reason we recommend that parents make every effort to have their children attired in correct school uniform including the school hat.
T-shirts, shorts, hats and beanies can be obtained from the school Uniform Shop. Please contact the Office to negotiate a time to purchase uniforms. During February orders are taken for winter uniforms. This is advertised in the school newsletter.

The colours of the uniform have been chosen to represent the rainforest and the sky, which reflects our environmental commitment. Clothing was chosen to be comfortable and sun safe to enable the children to participate in all school activities.

**Wearing of School Hats**
The wearing of a wide brimmed hat for all outside activities is compulsory. This not only meets departmental requirements but acts in the interest of the children. Please support our efforts to make this a 100% school hat wearing school. Children will not be allowed to play in the sun without school hats.

**Footwear**
Closed in shoes are to be worn at all times. Sandals and thongs are unsuitable, because of the uneven surfaces in some parts of the grounds.

**Jewellery**
The wearing of dangly earrings, bracelets, necklaces, anklets, chokers, bangles, bright nail polish by students is not permitted. Signet rings, studs, sleepers and watches are acceptable but staff will not be held responsible for them. Hair ribbons and accessories are to be in the school colours (royal blue, green and/or white) and are to be appropriate to school and age. Students should not wear fingernail polish to school.

Items of school clothing include:
- shorts (long and short) – boys and girls
- skirt, pleated at back (wrap-around)
- polo shirt
- track pants
- track top (long and short sleeved)
- zip jacket
- bike pants covered by a skirt
- wide brimmed hat
- Fully enclosed **black** shoes – heavy hiking-type boots or slippery soled shoes are not appropriate.

Please ensure all items of clothing are clearly marked with your child’s name.

The following items are available for sale from the school:
- polo shirts
- girls and boys shorts
- hats
- swimming caps
- beanies
- zip jackets
- track suits (ordered prior to Winter)
- Second hand uniforms are sold through the school Uniform Shop. We welcome donations.

The Year 6 T-shirt is developed by the Year 6 students and signifies their student leadership role.
5.16 SCHOOL REQUIREMENTS - Stationery
At the conclusion of each school year a school requirements list will be generated for each year level. Parents will have the opportunity to either source these items by themselves or use the school’s Stationery Order Scheme. This scheme enlists the assistance of a prominent school requirements supplier and asks parents to deliver their order with payment to the school by a due date mid-late term 4. Book Packs will then be produced for each order and delivered to the school for collection.
A Student Resource Scheme also operates at this school, with the endorsement of the P & C, for parents to voluntarily make a payment to cover all consumables throughout the year.

5.17 SCHOOL WATCH
Our school encourages parents and members of the community to “keep an eye” on the school facilities. If you notice any suspicious activity likely to result in damage to our facilities, please telephone SCHOOL WATCH on 13-1788.

5.18 TELEPHONE CALLS
Parents are welcome to telephone the school during school hours to seek information or to leave messages with staff to pass on to students. Our office is attended by our Admin Officer on Monday, Wednesday and Friday.

Teachers cannot take calls during class time, except in emergencies. If the Office is unattended a message can be left on the answering machine. Staff will endeavour to respond to messages as soon as possible. The answering machine is checked regularly throughout the school day on Tuesdays and Thursdays.

5.19 TOYS AND SPECIAL ITEMS
It is strongly recommended that toys and precious items be not brought to school. The exception to this would be if the item is being brought along for a special activity and that both teacher and parent are informed.

5.20 TRANSFERS
Parents seeking a transfer for students should advise the classroom teacher and office a few days prior to the planned date of departure from the school. This allows time for the collection of personal items, school owned equipment (i.e. library books, classroom readers and sporting equipment) and any copies of reports.

5.21 VOLUNTARY CURRICULUM CONTRIBUTIONS
A contribution of $70 per student is asked of parents/carers from our school. This assists us to raise supplementary funds and is critical in enhancing photocopying, ICT’s, art & craft supplies, sporting equipment and recreation.

School communities have the option to operate their schemes through either the Parents and Citizens’ Association or the school financial administration system.

Families can direct credit into the school bank account, and are welcome to make instalments throughout the year. Banking details can be found in newsletters.
5.22 WET WEATHER

Duty staff will supervise students in appropriate locations around the school. This may include the library, classrooms and undercover areas.

Please ensure that your child has appropriate rain protection on these days e.g. raincoat or umbrella.

6. CURRICULUM

6.1 ASSESSMENT AND REPORTING STUDENT PROGRESS

Teachers gather assessment of students by a variety of means; throughout the year the year parents are encouraged to arrange times to meet with teachers to discuss their child’s progress. Our reporting timeline is as follows:

- Parent Information Nights (early in Term 1)
- Teacher - parent interview (during Term 1 and Term 3)
- AEDI –Australian Early Development Index (Term 2/3 as required by DETE)
- Written School Report (end of Term 2 and Term 4)
- Years 3, 5 and 7 NAPLAN Testing (Term 2)

6.2 CAMPS

Students in Year 6 and 7 participate in a weeklong camp at the Tallebudgera Beach School on the Gold Coast every second year. Tallebudgera Beach School is an Education Queensland school and provides an enjoyable live-in experience with the provision of opportunities for students to learn together in a socially compatible and stimulating environment.

Other camps and excursions will be organised by teachers and approved by the P&C and the Principal as the learning programs of each class demand.

6.3 HEALTH AND PHYSICAL EDUCATION

Physical Education is taught to students on a weekly basis in 30 minute Physical Education Classes. The physical education program aims to mirror the physical activity demands of the school so that students have every opportunity to achieve success at these events. Health lessons are taught by classroom teachers.

A wide variety of physical activities are offered and include:

- Cross Country trials
- Swimming
- Mount Nebo Track and Field Day
- City Small School’s Track and Field Day
• District Track and Field
• Tennis
• Gymnastics
• Dance

Learn to Swim
Learn to Swim Programs are conducted in Term 4. Parents are required to pay a fee to cover the cost of bus transport and pool entry and coaching. All students participating in the Learn to Swim Program will be required to wear a sun-shirt and swim cap along with suitable togs and sunscreen.

6.4 HOMEWORK

Homework provides students with opportunities to consolidate their classroom learning, pattern behaviour for lifelong learning beyond the classroom and involve family members in their learning. Homework is set for the week taking into account the need for students to have a balanced lifestyle. The student can organise his or her timetable according to extra-curricula commitments including time for family, recreation, cultural pursuits and employment where appropriate.

Homework that enhances student learning:
• is purposeful and relevant to students needs
• is appropriate to the phase of learning (early, middle and senior)
• is appropriate to the capability of the student
• develops the student’s independence as a learner
• is varied, challenging and clearly related to class work
• allows for student commitment to recreational, employment, family and cultural activities.

Homework may take the form of work to learn, practice examples to do or assignments requiring some research and report writing. It is helpful if children can have a quiet corner at home, which becomes the study area, free from TV or other distractions. It is in the child’s interest that parents check regularly to see that homework is completed.

Your child’s books and homework should provide a link between home and school and a discussion point between parent and child.

The Queensland Government has released a Homework in State Schools policy that sets out guidelines for homework, including the amount of time students should spend on homework each week.

The policy recommends the following maximum homework hours over a week:
• In the Prep Year, generally students will not be set homework.
• Years 1-3: Could be up to but generally not more than 1 hour per week.
• Years 4-5: Could be up to but generally not more than 2-3 hours per week.
• Years 6-7: Could be up to but generally not more than 3-4 hours per week.
6.5 INFORMATION COMMUNICATION TECHNOLOGIES (ICTs)

ICT's are integrated into everyday learning situations at Mount Nebo State School.

6.6 LANGUAGE OTHER THAN ENGLISH (LOTE) - CHINESE

A specialist teacher conducts Languages Other Than English (LOTE) Chinese lessons each week.

Students gain skills in comprehending (listening and reading), and Composing (speaking and writing) Chinese, as well as a better understanding of English through comparison of the two languages.

6.7 LIBRARY

Students are encouraged to borrow books, both fiction and non-fiction, from our school library. They may be kept for one week and then must be returned or re-borrowed. Students are expected to take the utmost care of these books and use a library bag. Students are advised at the beginning of the year which is their class library day.

Students are encouraged to choose their own books but these may not necessarily be ones that they can read by themselves. This is an opportunity for parents to read to children.

The Moreton Bay Regional Council’s Mobile Library visits every second Wednesday and students are encouraged to go with their parents to borrow books from this library.

Children may order good quality reading material through the Scholastic Book Club. Order forms are issued monthly, for your perusal and/or selection. This material is invaluable for home reading activities and for building up resources. We also host an Annual Book Fair to usually coincide with Book Week during Term 3.

6.8 MUSIC

A specialist music teacher is employed for half a day a week and is directly involved with classes and also works with the staff to formulate the school’s Music Program. The music teacher and students work throughout the year formulating and composing music within a school band. The specialist music teacher in conjunction with the teaching staff collaborate and create an End of Year school celebration.

6.9 PREPARATORY YEAR

The Early Years Curriculum Guidelines have been designed for use in all Prep classes in Queensland. The Prep program is full-time – Monday to Friday and once a child is enrolled it is considered as their first year of school.
Prep is child-centred. It clearly identifies enquiry-based learning and investigations as key elements.

Teachers plan for children’s learning using five Early Learning Areas. These are:
- Social and personal learning
- Health and physical learning
- Language learning and communication
- Early mathematical understandings
- Active learning processes

These five Early Learning Areas are linked to the curriculum that is used in other primary school year levels (e.g. The Arts, English, and Mathematics Key Learning Areas).

Children will learn through:
- Play
- Investigations
- Real life situations
- Routines and transitions
- Focused learning and teaching

The teacher’s planning responds to children’s needs and interests. Teachers monitor, assess and reflect on children’s learning by:
- Understanding children
- Building partnerships
- Establishing flexible learning environments
- Creating contexts for learning
- Exploring what children learn

6.10 SOCIAL AND EMOTIONAL EDUCATION

Many activities are planned throughout the year to build community and a sense of belonging to a community. We believe all of these activities support the social and emotional learning and wellbeing of students.

All staff, teaching and non-teaching, including our Chaplain take the time to discuss issues of concern with students as well as providing support to enable them to resolve social and emotional conflict independently.

Our Chaplain plans and teaches You Can Do It! lessons with the support and supervision of teachers. You Can Do It! Education’s main purpose is to support communities, schools and homes in a collective effort to optimise the social, emotional, and academic outcomes of all young people.

6.11 SPORT

Daily Physical Activity – Smart Moves
Smart Moves - Physical Activity Programs in Queensland State Schools is a State Government initiative involving the Department of Education & Training, the Department of Local Government, Sport and Recreation and Queensland Health.

The Smart Moves program aims to increase student participation in quality physical activities. It is widely recognised that physical activity is essential for good health and wellbeing, enhances students’ educational outcomes, supports their personal development and promotes lifelong active lifestyles.

At Mount Nebo our students participate in daily physical activity at lunchtimes, before school, in PE lessons and during planned classroom lessons.

**Inter-school Sport**
Children in Years 5 and 6 may be selected to take part in fixtures on Friday afternoons. Practice sessions are organised during lunch breaks, and before or after school. The school competes in the Inter School Sport Winter Competition involving schools throughout The Gap area.

**Intra-school Sport**
On enrolment, children are placed into one of two Houses - Wattle (yellow) and Waratah (red). Students compete at Mount Nebo School and Small School Cluster Track and Field and Cross Country carnivals each year. Students are encouraged to wear a T-shirt in their house colour when competing in the Mount Nebo Sports Day.

**Representative Sport**
Students may qualify and be invited to participate in City District Carnivals and/or Trials where opportunities exist to represent their School, District (City District), Region (Metropolitan North) and State.

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6.12 **SPORT SAFETY**

Students are involved in a variety of sporting activities throughout the year. They are informed of the safety requirements related to each sport and are expected to comply with these regulations. Students, who demonstrate a lack of care, either for themselves or for others, may need to be excluded from sport, until a satisfactory level of awareness for safety issues can be demonstrated.

7. **SPECIAL EDUCATIONAL SERVICES**

This school seeks to provide effective education programs and related services in a caring and supportive school environment for students with special educational needs.

These could include:
- discussions with parents
- support by classroom teacher and teacher aide
- development of individual programs
- consultation with Guidance Officer
- consultation and assessment conducted by Learning Support Teacher
- support by visiting advisory teachers and speech language therapists
- referral to outside agencies

7.1 ADVISORY VISITING TEACHERS (AVTs)

Our school has access to specialist advisory teachers. These specialists are accessed to provide guidance and support for students, teachers and parents; and assistance in planning to meet student needs in relation to hearing impairment, physical and medical impairment, vision impairment, behaviour management, inclusion, English as a second language (ESL) and communication.

7.2 GUIDANCE OFFICER

A Guidance Officer visits the school on a needs basis. Teachers can request child assessments. An assessment may reveal some learning difficulty or a speech or hearing problem. A course of action can then be planned in conjunction with the Learning Support Teacher, Classroom Teacher, Parents and Students. School and parental partnerships are highly valued at our school for the benefit of our students.

7.3 LEARNING SUPPORT PROGRAM

Currently, the school has the services of a Support Teacher Literacy and Numeracy for ½ day a week.

After assessment, a student may be recommended to receive further support in Literacy and/or Numeracy. This assistance is given in various ways. Some models of service delivery include:

- Rolling out a whole school program in consultation with all teaching staff
- A child being withdrawn from class to work directly with the Learning Support Teacher.
- The Learning Support Teacher working with the child’s teacher, providing additional planning and / or resources, to assist the child.
- The child being withdrawn and working with a trained Teacher Aide on planned learning experiences set by the classroom teacher and/or learning support teacher.

7.4 SPEECH THERAPY

A Speech Language Pathologist visits the school on a needs basis. A child may be referred for assessment and further support allocated where necessary. It may be recommended that a student receives speech/language support through a private provider after this initial assessment.
8. KEEPING STUDENTS HEALTHY AND SAFE

8.1 DENTAL PROGRAM

Free dental treatment is available to all students at State Schools. The School Dental Unit is located at Ferny Hills and can be contacted on 3851 2304.

8.2 DOGS

Due to health and safety reasons dogs are not permitted in school grounds.

8.3 EMERGENCY PROCEDURES

Our school regularly participates in Fire Drills, Emergency Evacuation and Lock Down practices. A partnership has been developed with Queensland Fire and Rescue. We regularly review our emergency procedures and abide by the Mount Nebo Early Warning System.

Mount Nebo State School also has a Bushfire Evacuation Procedure, students and staff regularly and comfortably prepare for evacuation procedures in an educative and informative manner.

In 2009 our school registered with SMS Global. The school now has the facility to communicate emergency details to parents if necessary.

8.4 EXCLUSION PERIODS - CONTAGIOUS DISEASES

Children who are unwell should stay home from school. The following table is an extract of the National Health and Medical Research Council’s recommended minimum exclusion periods for infectious conditions for schools.


<table>
<thead>
<tr>
<th>Disease</th>
<th>Exclusion Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHICKEN POX</td>
<td>Exclude until all blisters have dried. This is usually at least 5 days after the rash first appeared in the unimmunised children and less in immunised children.</td>
</tr>
<tr>
<td>GERMAN MEASLES</td>
<td>Exclude until fully recovered or for at least 4 days after the onset of the rash.</td>
</tr>
<tr>
<td>IMPETIGO (School sores)</td>
<td>Exclude until appropriate antibiotic treatment has commenced. Any sores on exposed skin should be covered by a watertight dressing.</td>
</tr>
<tr>
<td>MEASLES</td>
<td>Exclude for 4 days after the onset of the rash.</td>
</tr>
<tr>
<td>MUMPS</td>
<td>Exclude for 9 days after the onset of swelling.</td>
</tr>
</tbody>
</table>
**SCABIES**  
Exclude until the day after appropriate treatment has commenced.

**SCARLET FEVER**  
Exclude until the person has received antibiotic treatment for at least 24 hours and feels well.

**WHOOPING COUGH**  
Exclude for 5 days after starting appropriate antibiotic treatment or for 21 days from the onset of coughing.

### 8.5 FOOD SAFETY

Eating times are supervised with staff members encouraging children to eat the food provided. Sharing food is actively discouraged for hygiene purposes as well as ensuring the safety students with severe allergies.

### 8.6 MEDICATION AT SCHOOL

Opportunities are provided for students who require medication, or who have a health condition to participate in the full range of school activities according to the advice of their medical practitioner. This applies to classroom activities and activities such as excursions, camps, swimming, physical education, outdoor education and public displays.

Procedures are in place regarding medication prescribed by a medical practitioner for a student to achieve optimum health and participation in school life. All medication is kept in the Office or a designated location and administered from there. Medication is likely to be associated with a health condition such as epilepsy, diabetes, asthma, anaphylaxis, Attention Deficit Hyperactivity Disorder (ADHD), but may include other conditions diagnosed by a medical practitioner.

School staff can assist a student with medication under the carer provisions of the Health (Drugs and Poisons) Regulation (1996) provided that a written request together with a completed Medical Permission Form is received from the student’s parent/caregiver. The medication must include the original pharmacy label detailing the name of the person authorised to take the medication, dosage, time to be taken and medical practitioner's name. Staff do not administer over the counter medicines without pharmacy labelling detailing the name of the person authorised to take the medication, dosage and time to be taken.

### 8.7 ROAD SAFETY

Road Safety is extremely important and is discussed with students regularly.

Queensland Transport’s ‘Code of Conduct’ governs students who travel on the bus. A copy of the code can be obtained from the school bus driver, the school or Queensland Transport.

Children who ride bikes or scooters to school must walk across the crossing. It is a legal requirement for students to wear helmets when riding a bike or scooter.

In the interest of our students’ safety, parents and students are requested not to walk behind the cars outside the front gate. Please use the gates and pathways. Students must wait inside the fence until their parents arrive to collect them.
8.8 SICK STUDENTS

If a child becomes ill at school, every effort will be made to contact the parents or another person nominated by the parents. Please make sure your family information and emergency contact details are kept current.

8.9 SMOKING

Smoking is prohibited at all times in the grounds of all schools. A total ban on smoking in Queensland Government buildings and offices has been effective since July 1989.

9. PARENT AND COMMUNITY INVOLVEMENT

A cooperative partnership between the school, the home and the community supports a quality learning environment. Parents and other interested citizens are urged to participate in activities organised by the school and to contribute their skills and knowledge. The school supports community activities and approaches individuals, business people and organisations for assistance.

9.1 PARENTS AND CITIZENS’ ASSOCIATION

On the second Monday of each month, The Parents and Citizens’ Association (P&C) meet in the school library. Meetings commence promptly at 6:00pm. The general aims of the Association are to:

- Foster community involvement;
- Provide an avenue for discussion of topics relevant to school policies;
- Raise funds to support students and the school; and
- Plan activities or social events

Coming to P&C meetings is a way of finding out what is happening in the school and of having your opinion heard. The Principal reports at each meeting on the events or activities planned.

Informed decisions about expenditure and fundraising are made collaboratively with the school Principal. It is important that as many people as possible attend these nights so that a good sample of opinions can be heard and discussed.

The P&C Association functions through a number of committees.

These committees include:

**Combined School Care** monitors the implementation of the program

**Grants Committee** managing the submission grant applications to raise funds for minor and major works as well as school programs
Parents and caregivers are invited to participate on any of these committees. Your expertise is eagerly sought.

9.2 COMBINED SCHOOL CARE (After School Care)

The afternoon program starts at 3.00pm and finishes at 6.00pm. Registration is essential. Forms and information about charges and program policies are available at the school office.

9.3 PARENTS AS VOLUNTEERS

Parents with some time to spare can often provide valuable assistance in classrooms. They can free a teacher from time consuming non-professional tasks. Children like their parents to help out in the classroom and to join in with some activities. This way, the link between home and school can be strengthened. Please discuss with your child’s teacher when you are available and where your interests / strengths lie.

9.4 PARENTS AT HOME

The connection between home and school is highly valued at our school, as it benefits students.

Parents can help their child/ren develop a positive attitude towards their education by:

- reading with your child daily
- taking an interest in the child’s school work
- listening to what he/she has to say about their school day
- lending a hand with homework
- reading any notices which come home and responding to them when necessary.

If your child encounters problems, check with the teacher on how you might help at home.

9.5 TENNIS COURT HIRE

The school tennis court is available to the public for hire. Bookings and payment can be arranged through the Office.

9.6 TUCKSHOP

Tuckshop, convened by the parents, operates each Friday and provides the children with a variety of affordable MEAL DEALS.

Orders are to be placed every Friday morning in the basket on the veranda of the office building. To assist our volunteers, please write your child’s name and order on a paper bag and place the money inside the bag. Each Tuckshop day children are asked to bring in a piece of fruit which is cut and shared at the second meal break.